



Mississippi River Parkway Commission
Board of Directors Meeting
Conference Call
August 10, 2007

Minutes (Approved September 21, 2007)

Participants (* Voting Members):

Andy Golfis – Pilot
Don Frerichs—Pilot Emeritus
*Patsy Ramacitti – Pilot Pro-Tem (IA-MRPC)
*Robin McClendon – Treasurer (AR-MRPC)
*Greg Pruitt - Secretary (KY-MRPC)
*Rich Nowak (proxy) – (IL-MRPC)
*Frank Nickell (MO-MRPC)
*Al Lorenz (WI-MRPC)
*John Wood (proxy) (MN-MRPC)
*Doug Bourgeois (proxy) (LA-MRPC)
*Garland Hayes (AR-MRPC)

Other Participants :

Carol Zoff – Transportation Chair
Susanne Thiede-Barnet – National Office
Lyn Pilch – National Office

Pilot Golfis called the meeting to order at 9:05 a.m. A quorum was present.

- **Past Meeting Minutes**

Minutes from May 11, 2007 meeting were reviewed. Motion by Iowa. 2nd by Illinois. Minutes approved.

- **2007 Financials:** Pilot Golfis suggested expediting future meeting mailings for more review time.

Barnet reiterated the National Office is reporting using a cash basis. As of June 30, the exact cash includes \$58,404.57; there is a checking balance just under \$10,000 and \$7,500 in a money market. When Pilch & Barnet took over the account there was no indication of ownership of the Morgan Stanley funds (\$81,800) or the moneymaker account (\$7,500). Consequently, the funds were divided into a 50/50 split between the MRPC and MRC; however, P&B are continuing to research ownership of these funds.

Frerichs believes those funds to be MRPC funds.

Iowa requested that the minutes show that the Morgan Stanley funds and money market account are under review and will be discussed at the Annual Meeting in Quincy.

Barnet reported that expenses cleared in January 2007 amounted to \$19,407.83. These expenses were incurred in 2006, but now show up in 2007.

Barnet provided a breakdown of state dues for 2007: Arkansas, Iowa, Illinois, Louisiana and Wisconsin are current. \$10,000 was received from Kentucky in July which will appear in the third quarter report; Missouri and Tennessee have not paid dues; Mississippi has paid \$8,400,

\$900 of which was just received within the second quarter report; the check for Minnesota's dues are in their processing department.

Anticipated additional funds received in 2007 amount to \$40,900—not including the dues from Missouri or Tennessee.

Golfis suggested a summary of assessments as a separate document. The National Office agreed to provide this report.

Barnet reported the Semi-Annual Meeting in Little Rock, Arkansas showed a profit \$486.13.

Barnet noted that some line items would go over budget: \$500 was budgeted for website, but estimated fees are closer to \$2,300 though no changes have been made to the website or hosting agreement. Telephone, postage, and supplies are also anticipated to going over budget again because of the carry-over fee from 2006.

Wisconsin asked about the status of the MRC dues. Barnet reported that for 2006, nine of the ten states paid their full assessment. Iowa did not pay, however, they do intend to pay those back dues of \$15,000 for 2006. For 2007, six of the ten states have paid; the remaining four states indicated that their payments are processing through their respective payment structures.

The National Office will follow up with each state for suggestions on when to send out assessment notices.

- **Nomination /Awards Committee**

Frerichs reported that the August 1 deadline for nominations and awards has passed. The committee is trying to set up a teleconference for the week of August 13th. A nomination has been submitted by the State Commissions for Pilot, Secretary and Treasurer. No nominations were made for Pilot Pro-tem.

Frerichs added the awards committee is trying to schedule a teleconference for the week of August 13th. The National Office reported that Minnesota had submitted one nomination.

Any additional nominations should be sent to Frerichs prior to their meeting.

Golfis noted that at the Executive Board meeting, a motion was passed to discuss the eligibility for the Distinguished Service Award. The motion was made to discuss with the board whether the Distinguished Service Award be given only to commissioned members.

Golfis explained that the vote was passed however he had a dissenting vote because he feels it restricts the number of members involved in committees, either technical or in other capacities or activities, within the commission that should not be neglected or overlooked.

Iowa noted the special service award has been presented in the past for technical members. This is an award opportunity for technical or associate members.

Kentucky noted that he voted in favor of the motion during the Executive Committee meeting to bring the idea to the Board for discussion. Kentucky made a motion to table this discussion until the Annual Meeting in Quincy. Motion seconded by Missouri. Motion carried.

- **Annual Meeting Update**

Illinois indicated that everything is coming together for the Quincy meeting.

Barnet reported that 22 commissioners are registered along with nine spouses. The cut-off date for the reduced rate of \$150 is September 4. The National Office will send out another email reminder.

Barnet asked for estimate state attendance, which was reported as follows:

Kentucky – 6-12

Arkansas – 8

Illinois – 10

Minnesota – 5

Missouri – 6

Wisconsin – 6-8

Iowa – 11

Barnet reminded that the board meeting will begin at 7:45 on Friday, September 21st and at the conclusion of the general session on Saturday, September 22nd from 4:30-5:30.

- **Annual Report Update**

Barnet reported that six states have submitted annual reports. She reminded the states that have not done so to quickly complete and send to the National office. An overall summary will be distributed in Quincy of the activity that the ten states have had over the past 12 months.

Golfis reminded all states to bring 10 copies of their reports to the Annual Meeting.

- **Executive Committee Travel Expenses**

Golfis reported that a change was made in the 2007 budget reducing the Pilot's travel funds from \$2,000 to \$1,000. Golfis requested the board to restore the travel funds back to the \$2,000 for the current operating budget due to increased travel and other related administrative needs.

Golfis also noted that he would like to make a request to increase all Executive Committee member's travel allotment to \$2,000. Increasing travel expenses could be viewed as an enticement to get more nominations to the executive board.

As outgoing Pilot, Golfis recommended increasing travel allotments to \$3,000 for the subsequent Pilot and \$2,000 for the remainder of the Executive Committee. In addition, this line item should not just be used for travel but for administrative costs too.

Iowa noted that this change would be good to help cover expenses.

Frerichs stated he charged half of his expenses to the National Office and the other to his state commission.

Illinois asked whether travel expenses would exceed the \$8,000 budget due to the fact that some committee members do not travel as frequently as others.

Frerichs noted that the treasurer could determine how the money was allocated and budgeted.

Golfis included that travel dollars should be looked at as an incentive for holding a board position to compensate them for their time and effort.

Kentucky noted that travel is justified to accomplish the goals and it is easier to accomplish those goals by meeting with people face-to-face.

Kentucky made a motion to increase travel in the current budget for the Pilot and increase the line item for Executive Board expenses in the subsequent budgets. Motion seconded by Iowa. Motion carried.

- **Anniversary Seal**

Barnet noted that a draft of the 70th anniversary seal had been distributed and asked all states to contact the National Office before Aug 24th with the state quantity order. Seals will be distributed in Quincy for use for the duration of 2007 and 2008. This is a tool to create awareness of the organization and the anniversary with no cost to the state.

- **Friends of the Parkway Commission**

Barnet asked to table this item until the Annual Meeting.

- **MRC & Technical Committee**

Iowa asked that due to time constraints, these items be tabled until the Annual Meeting.

- **Other Business**

Frerichs reported that he will be meeting with his accountant to discuss an endowment for the MPRC and some guidelines and recommendations to discuss at the Annual Meeting.

Missouri indicated they had a recent meeting in St. Louis, which was very well attended. There is a new appointment from a member of the House of Representatives from the state who is very energetic and eager to participate. The next meeting will be the day prior to the Annual Meeting. There are five commission members with a nomination for another commission member. There is representation of all the technical agencies in the state. He will distribute a listing of members including the technical members to the board.

Frerichs noted that in the Bylaws, people referred to now as technical members are actually associate members. Each state needs to supply the National Office with a list of the associate members.

The National Office sent out a list of all state commission members and technical committee members or associate members to each state to update.

Iowa mentioned sending this list out again. The National Office agreed to resend their list prior to the Annual Meeting. Each state should update their lists and bring it to the Annual meeting.

Meeting adjourned.

Next Meeting: Friday, September 21st at 7:45 a.m. at Annual Meeting.